



Parent Advisory Committee Comité Asesor de Padres

*General Meeting/ Reunión General
December 3, 2020/ 3 de diciembre de 1 2020
5:30 p.m.- 7:00 p.m.
Virtual Meeting/junta virtual*



Minutes

1.0 Meeting was called to order at 5:32p.m. Martha Hernandez (president) welcomed all members and guests present. Martha Hernandez made the motion to start the meeting, Angelina Aranda seconded the motion. Motion carried.

2.0 Roll Call by Angelina Aranda- Angelina Aranda welcomed members and guests. The following schools were represented:

1. **Edison** – Tamara Engaling
2. **Franklin** – Martha Hernandez (president), Angelina Aranda (secretary)
3. **Grunsky**- Maria Sandra Arreola
4. **Harrison**- Melissa Sanchez
5. **HCA** – Martha Hernandez (president), Arthur Valdez
6. **Hoover** – Monique Guerrero (parliamentarian)
7. **McKinley**- Francisca Vargas
8. **Peyton**- Lorena Martinez
9. **PYA** – Janette Flores, Angelina Aranda (secretary)
10. **Rio Calaveras**- Sherry McClain
11. **SECA** – Francisca Vargas
12. **Skills**- Joumana El Rajabi
13. **Taft**– Blanca Balderas
14. **Weber** – Lucila Mendoza

A total of 14 members were present. Additionally, staff from the Family Engagement & Education Office: Dara Dalmau, Administrator, Aracely Vargas, Charles Watkins and Maggie Canela, Parent Liaisons; Dr. Jovan Salama Jacobs, Director of Special Education; Dr. Connor Sloan, LCAP Director; Dr. Jose Cardenas, Program Specialist Counselor and 5 guests for a total of 26 in attendance.

3.0 Changes to Agenda: Angelina Aranda (secretary) made a motion to move “*Reports 7.1 LCAP*” after 3.0 so Dr. Connor Sloan could attend the SUSD Talks meeting. Janette Flores made the second motion. Motion carried 14-0.

Dr. Connor Sloan (LCAP Coordinator) reported the budget expenditures for what is currently taking place for the LCAP 2020. The Learning Continuity and Attendance Plan continues to focus in addressing in-person learning opportunities, distance learning academic support, outreach and engagement efforts, social emotional and the well-being need for students, staff, and families. Social emotional lessons continue to occur across the district provided by school counselors, supported by teachers, and mental health services.

Students have technology devices available with individual Wi-Fi hot spots and laptops. Whenever it is safe to go back to in person learning there will be sanitation and an increase in

deep cleaning efforts to make it a safe learning environment for all. Individual instructional supplies have been ordered for all students to reduce any sharing of supplies and to reduce the amount of contact of common touched areas. Headphones and exterior solar power chargers have been ordered for all un-accompanied, un-sheltered, families in transition, and foster youth students to help increase access to instruction and access to energy to charge their devices.

4.0 Reading and Approval of Minutes: Martha Hernandez allowed time for members to read the minutes. She reminded all members that minutes were mailed to be pre-read and revised. Aracely Vargas (Parent Liaison) shared the minutes on the screen to show the rest of attendees. Corrections to the minutes were made to 6.2 in the Spanish version, the word “ya” was corrected to “la”. In 6.2 and 6.3 the word “FAFAS” was corrected to “FAFSA” in English and Spanish. Sherry McClain made the motion to approve the minutes with the corrections and Joumana El Rajabi seconded the motion. Motion carried 14-0.

5.0 Old Business:

5.1 Review Bylaws- Monique Guerrero reviewed and read the possible changes to Article IV- EXECUTIVE OFFICERS to the members.

If a position becomes vacant during the school year, it will be replaced with an alternate. The alternate will be elected by all members. Elections for vacant positions will be held at The beginning of the new school year. The alternate may run for that position.

Section 1: *An officer may be re-elected for 2 terms and may not serve for more than 4 consecutive years.*

Section 2: *An officer will take a year off in his previous position to be able to apply again for that same position.*

Monique Guerrero made the motion to approve the changes to Article IV- EXECUTIVE OFFICERS. Tamara Engaling made the second motion. Motion carried 14-0.

5.2 Meetings- Monique Guerrero reviewed Article V- MEETINGS with the members.

Meetings will convene monthly. Members must attend general monthly meeting. At least one member from each school site must attend a general monthly meeting. Any member absent 3 PAC consecutive general meetings will automatically be terminated. Meetings will occur on the first Thursday of each month from 5:30 p.m.-7:00 p.m. If the first Thursday falls on a holiday, the meeting will be schedule for the second Thursday of the month. Additional meetings will be scheduled for the 2020-2021 school year.

Previously some members had requested to revisit Article V- MEETINGS to request for a morning PAC meeting to see if attendance would increase and do a test trial. Members had a chance to discuss the matter. Some members voiced their concerns about not being able to attend a morning meeting. Others felt that a morning meeting would allow more parents to attend. Before the voting took place some members were concern that there weren't enough parents at the meeting to make a decision. After voting in the chat box members voted 6 in favor and 8 opposed. Majority opposed and no changes were made.

6.0 New Business:

6.1 IEP's- Dr. Jovan Salama Jacobs (Director of Special Education) explained what special education is and emphasized "Special Education is a service, not a placement." She went over the different SUSD programs that are available such as Early Infant Center, PAAC, Moderate/Severe, and Walton Special Center. An overview of the number of staff that are

working in the Special Ed. department was shared. Special Ed. services 11 percent of the SUSD population. Due to Covid-19 number of cases rising, Dr. Salama Jacobs discussed the commitment to student and staff safety in regards to returning to school. A brief overview of the IEP process was discussed with an emphasis on the process being a team effort. The IEP form SB98 was shared with the members and they were told that it outlines how services for an IEP are being provided to students during an emergency condition, such as the Covid-19 Pandemic. The Special Ed. department has a Community Advisory Committee(CAC) for parents and the flyer for upcoming meetings was presented. The next meeting will be on Dec. 16th, they will be discussing mental health services due to the recent event in Lodi Unified. The responsibilities of SELPA were explained to the members. A Padlet for resources for special education was shared and a link was provided. Monique Guerrero asked a question, “if parents could decline certain services and if all services needed to be the same on the IEP and the SB98 form. All services must be included on both forms even if parents decided to decline services.

Monique Guerrero asked for 2 motions to extend the meeting for 20 minutes. Martha Hernandez made the first motion to extend the meeting for 20 minutes and Joumana El Rajabi seconded the motion. Motion carried 14-0.

6.2 Attendance- Martha Hernandez (president) reviewed the list of former members that did not turn in a PAC application for 2020-2021 school year. Since a new application was not received they will be removed from the PAC list as per the Bylaws. If they would like to be part of the PAC they can fill out a new application to activate their membership.

1. **Fillmore** Teresa Ruiz
2. **Franklin** Enrique Muñoz
3. **Hong Kingston** Jemima Villalobos
4. **Marshall** Velma Morgan-Johnson
5. **Montezuma** Shane Bailey
6. **PYA** Irma Rubio
7. **Roosevelt** Lucy Muñoz
8. **Skills** Bo Boonsalat
9. **Washington** Maria Cardenas

7.0 Reports-

7.1 LCAP- *was moved after 3.0.*

7.2 Counseling Department- *Dr. Cardenas reminded members of the monthly newsletters from the counseling department. The December character trait is “citizenship” focusing on giving back, basic needs, social emotional and financial aid assistance for students. Financial Aid event on Dec.16 at 12pm.*

7.3 LatinX- *Next meeting January 21, 2021 at 9:30 am the ZOOM link is available online.*

7.4 AABPAC- *Next meeting December 9,2020 at 5:30pm ZOOM link available online*

7.5 CAC- *Next meeting December 16, 2020 at 12:30.*

8.0 Announcements- Next PAC meeting 1/7/2021 at 5:30-7:00 pm virtually

Health Services flu shot clinic on December 10th,2020 and December 14th,2020 3:00pm-6pm

Robert Rules of Order training December 4th,2020 at 9:30am virtual

9.0 Adjournment- Meeting was adjourned at 7:05 p.m. Maria Sandra Arreola made the first motion and Angelina Aranda seconded the motion. Motion carried. 14-0

Minutes submitted by Angelina Aranda and Aracely Vargas.

Aprobado por / fecha

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Maggie Canela • Dara Dalmau • Aracely Vargas • Charles Watkins • Stephanie Zulueta

